



Rhode Island Turnpike and Bridge Authority

P.O. Box 437 | Jamestown, Rhode Island 02835-0437

RITBA is accepting applications for the following position:

MAINTENANCE WORKER LEVEL 4 – JANITOR/CLEANER

(Full-time Position w/ Employee Benefits Package)

POSITION DESCRIPTION

Under the supervision of Manager of Maintenance, maintain the cleanliness and general appearance of RITBA's buildings and facilities

MINIMUM JOB REQUIREMENTS:

- High School diploma or equivalent
- Must be able to pass a background check
- One year of previous janitorial/cleaning experience
- Must be able to pass drug or alcohol testing

REQUIRED LICENSE(S)

- Must possess and maintain a current, valid, driver's license

ESSENTIAL RESPONSIBILITIES:

- Gather and empty trash
- Service, clean and supply restrooms
- Clean building floors and stairways by sweeping, mopping, scrubbing, or vacuuming
- Clean and polish doors, counters, cabinets, furniture and fixtures
- Clean windows, glass partitions and mirrors, using soapy water or other cleaners with sponges, squeegees and toweling
- Spot cleaning of walls, carpets, doors, etc.
- Dust furniture, walls, machines, and equipment
- Mix water and detergents in containers to prepare cleaning solutions, according to product specifications
- Clean interiors of fleet vehicles
- Maintenance of cleaning supply inventory
- Notify managers concerning the need for repairs to buildings and facilities

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Must be able to effectively communicate with all employees
- A minimum of high school diploma or equivalent
- Must be able to work day or night shifts as needed
- Know and follow health & safety regulations and safe working practices applicable to the position
- Demonstrates accuracy and thoroughness; monitors own work to ensure quality
- Meets productivity standards and completes work within a timely manner
- Regular and reliable attendance required
- Ability to follow instruction and work independently
- Ability to work effectively and professionally with co-workers and general public

WORK ENVIRONMENT AND PHYSICAL REQUIREMENTS

- Regularly required to stand, walk, sit, bend, crouch or crawl
- Physical mobility and stamina required
- Regularly lift or move 25lbs and occasionally lift or move up to 50lbs

The general RITBA application for employment is available here on our website and at RITBA's E-ZPass Customer Service Walk-In Center located at 1 East Shore Road, Jamestown, RI 02835 (Monday-Friday, 8:00am – 5:00pm)

The application period is open until the position is filled

Applications can be submitted:

- 1) *In person at the E-ZPass Customer Service Walk-In Center*
- 2) *By email to: mdurgin@ritba.org*
- 3) *By mail to: RITBA, PO Box 437, Jamestown, RI 02835 Attn: Marianne Durgin*

The Rhode Island Turnpike and Bridge Authority is an equal opportunity employer